

MEMORANDUM OF UNDERSTANDING BETWEEN *MAMLŪK STUDIES REVIEW* AND CONTRIBUTING AUTHORS

Mamlūk Studies Review is an open access publication. We believe that free and open access to scholarship benefits everyone.

When you publish your work in *MSR*,

1. You, as the creator of the work, retain full ownership and copyright in perpetuity.
2. You agree to license your work under the Creative Commons Attribution 4.0 International (CC-BY) license. This means that you permit anyone to read, download, share or otherwise use the article, and that you cannot revoke those permissions, while requiring that anyone who uses the material gives you full credit as the creator of the work and cites *MSR* as its original publisher.
3. You certify that the work submitted for publication in *MSR* is your original work and contains no plagiarism, falsification or other research misconduct.
You certify that all illustrations, maps, photographs, and other materials that accompany your work are either your own intellectual property, used with the permission of the copyright owner, or in the public domain. Items which do not meet such criteria cannot be published.
4. You certify that the work has not previously been published.
5. You grant *Mamlūk Studies Review* the non-exclusive* right to publish your work, and further grant *MSR* the right of first publication. You agree not to allow any other publisher to publish the work before it is published in *MSR*.
6. Your agreement with *MSR* is non-exclusive.* You may arrange for additional non-exclusive* distribution of the version of the work as published in *MSR* (i.e., the formatted PDF distributed on the *MSR* website) such as posting it to your own website, placing it in an institutional repository, or publishing it in a book, with acknowledgement that it was originally published in *MSR*.
(*Granting a publisher exclusive rights to publish your work is equivalent to forfeiting the right to publish it yourself thereafter.)
7. You grant *MSR* the right to enter into agreements with organizations or services (such as databases or repositories) that disseminate scholarly work for free or to paid subscribers, if the editors believe doing so is in the best interest of *MSR* and scholarship in general. You grant *MSR* the right to produce and make available for sale printed volumes of the journal, including your article, if the editors so choose.
8. You understand that while you, as its owner, can always do anything you wish with your work, you can never revoke the license applied to this version of it. In other words, the version of your article published in *MSR* under the CC-BY license will always carry that license. You may apply whatever license you like to future versions of the work.

It is assumed that by submitting your work for publication in *MSR* you agree to the points outlined above. If you do not agree, you must notify the editor as soon as possible, since we will be unable to publish your work.

Email: Marlis J. Saleh, msaleh@uchicago.edu

Mailing address: Marlis J. Saleh, *Mamlūk Studies Review*, Regenstein Library Rm 560, 1100 E. 57th St., Chicago, Illinois 60637 USA.

THE RATIONALE FOR OPEN ACCESS

Open Access means that users, whether individual readers or institutions, are able to access articles and other content in *MSR* at no charge. All content published in *MSR* will be immediately and permanently free for anyone to read, download, copy, print, or distribute, with some restrictions.

All content published in *MSR* is copyrighted and is published under a Creative Commons license, which is accepted as the best way to enable easy sharing and dissemination of original work while protecting the interests of the creators of that work, and which helps to ensure that the material remains freely available in perpetuity. While a Creative Commons license *is* a form of copyright, it differs from the typical “All Rights Reserved” copyright usually seen on published material. From the CC website:

“Creative Commons licenses are copyright licenses, and depend on the existence of copyright to work. CC licenses are legal tools that creators and other rights holders can use to offer certain usage rights to the public, while reserving other rights. Those who want to make their work available to the public for limited kinds of uses while preserving their copyright may want to consider using CC licenses.”

(https://wiki.creativecommons.org/wiki/Frequently_Asked_Questions#What_is_Creative_Commons_and_what_do_you_do.3F)

“Creative Commons licenses provide an easy way to manage the copyright terms that attach automatically to all creative material under copyright. Our licenses allow that material to be shared and reused under terms that are flexible and legally sound.”

(https://wiki.creativecommons.org/wiki/Frequently_Asked_Questions#What_are_Creative_Commons_licenses.3F)

In other words, using a Creative Commons license on your scholarly work serves to increase its potential audience (as opposed to limiting access to only certain formats or requiring that readers must pay before reading), makes sure that you will always be given credit for your work, and allows you to do whatever you want with the work in the future (which would not be the case if you gave a publisher exclusive rights and/or transferred copyright).

Each author published in *Mamlūk Studies Review* retains the copyright to his or her work. By licensing it under the Attribution 4.0 International license (CC-BY), the author explicitly grants anyone permission to read, download, copy, distribute, print, use, or link to the article, without getting permission, as long as they properly cite the author(s) as defined in the license, section 3(a)(1) (<http://creativecommons.org/licenses/by/4.0/legalcode>). Anyone who shares or uses work published in *MSR* must include the following (which already exist in each article’s PDF):

- The name(s) of the author(s) and cite *MSR* as the source of the material
- The copyright notice AND notice of the Creative Commons license
- A link to the work (the *MSR* URL provided on each page of the PDF)

The Attribution 4.0 International (CC BY 4.0) license in brief is at <http://creativecommons.org/licenses/by/4.0/> and the full legal description is at <http://creativecommons.org/licenses/by/4.0/legalcode>.